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| **Course** | ENG 1101: English Reading Skills and Public Speaking |
| **Credit** | 3 credit hours |
| **Conduct Hour** | 3 hours of class per week |
| **Pre-requisite** | None |
| **Course Description** | |
| * **Extracting information from academic texts** * Reading about a Process * Reading for Specific Information * Reading for Main Ideas * Scanning Graphs for Information * **Comparing & Contrasting** * Understanding Vocabulary in Context * Using Comparative Structures * **Understanding Cause & Effect relations** * Identifying Cause and Effect * Reading for Gist * Listening and Note-Taking * **Academic Presentations** * **Making Informative Presentations** * **Generalizing & Specifying** * Reading Descriptions of Graphs * Describing Functions * Generalizing * **Making Arguments & Providing Evidence** * Distinguishing Fact and Opinion * Justifying Opinions * Evaluating Opinions * Giving Opinions * **Making Argumentative Presentations** | |
| **Reference Book List** | 1) **English for Academic Purposes 1, General Module,** M Hamidul Haque, Md. Shayeekh-Us-Saleheen, Monjurul Alam, Published by University Grants Commission of Bangladesh, 2017.  2)  **The Art of Public Speaking,** Stephen Lucas, Published by McGraw-Hill Education, NY, 2015  3) **Wide Angle: Student Book,** Published by Miles Craven, Oxford University Press, NY, 2019. |

**ENG 1101**

**Course Policies**

**Class Attendance**: Students must attend at least 80% of classes to pass the course.

**Class Participation**: Performance marks will be assigned based on a student’s active participation during the class, such as responding to questions asked by the instructor, raising discussion questions, contributing to discussion and active learning activities.

**Quizzes**: No make-up will be taken for missed quizzes.

**Use of Electronic Devices**: The use of mobile phones, laptops and similar devices in the classroom is a distraction from teaching purpose, and thus is not permitted unless the class requires it.

**Student Counselling**: Office hour is listed on the door of the faculty room. Alternatively, students may also try to arrange an appointment via email for a time. Students are expected to check their VUES accounts regularly.

**Academic Integrity**: The consequences of cheating, plagiarism, and other forms of academic dishonesty are serious.

**Evaluation**

1. Attendance = 10
2. Performance = 10
3. Quizzes = 20
4. Presentation = 20
5. Term Exam = 40

Total = 100